

# INFORMATIVA SEZIONE REQUEST QUOTE OR INFORMATION, E-MAIL AND NEWSLETTER

**LIOFILCHEM SRL**, pursuant to articles 4 and 28 of Legislative Decree no. 196 of 30 June 2003 - Privacy Code (hereinafter "Code"), as amended by Legislative Decree 101/2018 and articles 4, no. 7) and 24 of EU Regulation 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (hereinafter, "EU Regulation") informs you pursuant to art. 13 of the Code and of the EU Regulation to be the owner of your personal data and that it will proceed with the related processing for the purposes and in the manner indicated below.

### 1. DATA CONTROLLER

LIOFILCHEM SRL with registered office in Via Scotia, Roseto degli Abruzzi (TE) CAP 64026 P.IVA 00530130673 e-mail: liofilchem@liofilchem.com, The updated list of Data Processors is available at the address indicated.

## 2. PERSONAL DATA

Personal data means any information that concerns you and is referable to you, including those indicated in art. 9 of the Regulation, called "special categories of personal data", such as data relating to health, data revealing religious or philosophical beliefs, racial or ethical origin, trade union membership, political opinions, biometric and genetic data. Specifically, the processing in question will concern the following personal data: name, surname and e-mail address (hereinafter the "Data").

## 3. PURPOSE OF THE PROCESSING

The processing of your personal data will be aimed at allowing us to process a response to your spontaneous request for information expressed by filling in the "Request Quote or Information" section of the LIOFILCHEM website and for sending newsletters.

## 4. LEGAL BASIS OF THE PROCESSING

The legal basis for the processing of Data for the purposes indicated in point 3 above is your specific consent, which you are free to give or not and which may be revoked at any time.

### 5. PROCESSING METHODS

The processing of your Data will be carried out using suitable paper, electronic and/or telematic tools in compliance with the regulatory provisions on the processing of personal data, adopting the appropriate security measures in order to guarantee the security and confidentiality of the data. The processing of your Data will also be managed by specially trained and educated personnel.

Following your consent to the sending of communications, your identification data will be stored on their servers.

### **6. COMMUNICATION AND DISSEMINATION OF DATA**

Your Data will be communicated to well-defined parties. In particular, within the limits strictly pertinent to the purpose indicated in point 3 above, your Data will be communicated to:

- specifically authorised internal subjects of the Company who carry out activities connected and instrumental to the management of the services requested;
- subjects that provide services for the management of the information system and telecommunications networks, including e-mail, newsletters and website management, including, for example, HubSpot Inc., MailUp S.p.A., Vox Mail, third parties who collaborate with the Data Controller for direct marketing activities.

The subjects belonging to the above categories will act as data processors or as independent data controllers. The updated list of Data Processors is available at the Data Controller's headquarters.

## 7. RETENTION PERIOD

Your Data will be stored for a period of time not exceeding the achievement of the purposes for which they are processed, in full compliance with the principle of storage limitation provided for by the Regulation.

# **8. RIGHTS OF THE DATA SUBJECT**

With reference to your Data, you have the right to ask the Company, in the manner indicated in the Regulation:

- access, in the cases provided;
- the rectification of inaccurate Data and the integration of incomplete Data;
- the deletion of Data for the reasons provided, such as when they are no longer necessary with respect to the purposes indicated above or are not processed in compliance with the Regulation;
- the restriction of processing for the hypotheses provided, such as in the case of contesting the accuracy of the Data and it is necessary to verify its correctness;
- portability, i.e. the right to receive, in the cases provided for, in a structured, commonly used and machine-readable format, the Data and to transmit said Data to another data controller;
- objection to processing, in the cases provided for.

You may exercise your rights by contacting the Company, in the manner indicated in point 9 below.

## 9. HOW TO EXERCISE YOUR RIGHTS

We inform you that you can exercise the rights referred to in point 8 above by contacting us at: privacy@liofilchem.net

The deadline for the response is one (1) month, extendable by two (2) months in case of particular complexity; in these cases, however, LIOFILCHEM provides at least one interim communication within one (1) month. The exercise of rights is, in principle, free of charge. However, LIOFILCHEM reserves the right to ask for a fee in the event of manifestly unfounded or excessive requests (including repetitive ones). LIOFILCHEM also reserves the right to request information necessary for the identification of the applicant.

## 10. COMPLAINT

If you believe that the processing of your Data violates the provisions contained in the Regulation, you have the right to lodge a complaint with the Guarantor for the protection of personal data or, alternatively, to appeal to the competent judicial authority.

# 11. TRANSFER OF DATA ABROAD

Your Data will be stored at the Company's headquarters and on servers located in the European Union.

## 12. PROTECTION OF MINORS

By internal company policy, LIOFILCHEM does not handle data of children under the age of 14. LIOFILCHEM will not be in any way responsible for any untruthful statements that may be provided by the minor during the provision of personal data.

Should the false statements made by the minor be ascertained, the Data Controller will immediately delete any personal data attributable to him/her.

# 13. AUTOMATED DECISION-MAKING

Your Data will not be processed by means of an automated decision-making process.

## 14. UPDATES



This policy is applicable from the moment of its publication. In order to better satisfy any need for information on privacy and to comply with the evolution of sector regulations, this information may be subject to updates and modifications. In this regard, LIOFILCHEM advises you to consult this page periodically.